

# Small Group Employer Application

To avoid processing delays, please make sure you:

1. Answer all questions completely and accurately.
2. **DO NOT CANCEL YOUR EXISTING COVERAGE UNTIL YOU RECEIVE WRITTEN NOTIFICATION OF APPROVAL.**
3. Complete the Coverage and Benefit Options page(s) and attach to the application (if applicable).
4. Submit the most recent billing statement listing those currently insured and current status.
5. Submit most recent wage and tax statement.
6. Include a deposit check for the first month's premium.

- UnitedHealthcare Choice Plus
- UnitedHealthcare Select Plus
- UnitedHealthcare Options PPO
- UnitedHealthcare Options PPO 80/80
- UnitedHealthcare Managed Indemnity
- [UnitedHealthcare Rhapsody]
- [UnitedHealthcare Overture  Yes  No Overture Package \_\_\_\_\_(A-S)]
- UnitedHealthcare Dental Benefits**
- Dental Managed Indemnity  Yes  No
- Dental Options PPO  Yes  No
- [Vision Benefits  Yes  No]
- [Quality  Yes  No]
- [Elite  Yes  No]
- Life/AD&D Benefits  Yes  No
- Dependent Life  Yes  No
- Supplemental Life  Yes  No
- Supplemental AD&D  Yes  No

## General Information

**Requested Effective Date** \_\_\_\_\_

Group Name			
Address		Tax ID	
City		State	Zip Code
		County	
Contact Person	Title	Telephone (     )	Fax (     )
Billing Address (if different)			Email Address

Multi-location group?  Yes  No    # of Locations \_\_\_\_\_    Address (please list locations on additional sheet) \_\_\_\_\_

# Years in Business	Nature of Business	Industry Code
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Type of Organization <input type="checkbox"/> C-Corporation <input type="checkbox"/> Limited Liability Company <input type="checkbox"/> Nonprofit Organization <input type="checkbox"/> S-Corporation <input type="checkbox"/> Independent Contractor <input type="checkbox"/> Other _____	List names of eligible employees/dependents currently on COBRA/Continuation _____ <input type="checkbox"/> See attached list
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Total # Employees	# Full Time Employees	# Part Time Employees	# Applying (Please include those employees in their waiting period)	# Waiving	# Hours per week to be Considered Eligible
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# Termed in 12 months	Effective Date for New Hires: First of the month following the completion of ____ day waiting period.	Waiting Period Waived at Initial/Open Enrollment <input type="checkbox"/> Yes <input type="checkbox"/> No	# of Employees outside service area
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Name of Current Medical Carrier <input type="checkbox"/> None	# Yrs Covered	Name of Current Dental Carrier	# Yrs Covered
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Employer Contribution – Single ____% Medical    Family ____%	Employer Contribution – Single ____% Dental    Family ____%	Employer Contribution – Single ____% Life    Dependents ____%	Classes Excluded <input type="checkbox"/> Union/Non Union <input type="checkbox"/> None <input type="checkbox"/> Other _____
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Worker's Comp Carrier	List Owners/Partners not covered by WC	Amount of deposit check
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Yes  No    In the past 36 months, has the Company or any affiliated entity filed for protection or operated under federal/state bankruptcy laws? (Chapter 7 or 11)

Yes  No    In the past 36 months, has any creditor filed or threatened to file a petition requesting the Company or any affiliated entity be placed voluntarily into bankruptcy?

COBRA Continuation    Under federal law if your group had 20 or more employees on at least 50% of the employer's working days of the preceding calendar year, you must provide employees with COBRA continuation. If your group had less than 20 employees, you must provide State Continuation.

Medicare Primary    Under federal law if your group had 20 or more employees on at least 50% of the employer's working days in the preceding calendar year, health plan benefits would be primary. If your group had less than 20 employees, Medicare benefits would be primary.

Yes  No    Are you a member of a "controlled group of corporations" as that term is defined by United States Code section 414(b) (Internal Revenue Code)? If yes, please give the legal names of all other corporations within the control group and the number of employees employed by each.

**Broker Information**

Broker Name		Agency	Agent Code/Tax ID Number	
Signature	Email Address		Social Security #	Date
Rep Name			Rep #	

The Company certifies to the best of their knowledge and belief that the information provided above is complete and accurate. Company shall notify the Insurer promptly of any changes in this information that may affect the eligibility of employees or their dependents, including the addition of any newly eligible employees or dependents. Prior to receiving notification of approval, Company shall notify Insurer promptly of any significant changes in the health status of an eligible employee or dependent including any inpatient hospital admissions. Insurer shall be entitled to rely on the most current information in its possession regarding the eligibility and health status of employees and their dependents in providing coverage under this Policy.

I understand that the Certificate of Coverage or Summary Plan Description and other documents, notices and communications regarding the health benefit plan(s) indicated on this Application may be transmitted electronically to me and to the Company's employees.

I represent to the best of my knowledge and belief the information I have furnished is accurate, and includes any employees and dependent who have elected continuation of insurance benefits. I understand that material omissions misrepresentations or misstatements in the information requested on this form can result in the voiding or reformation of insurance.

**Signature** (Form must be signed)

Signature \_\_\_\_\_ Date \_\_\_\_\_ Title \_\_\_\_\_

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